

# PERSONAL INFORMATION

## NAME

Michael Cole

## EMAIL

michael@michaelcoledesigns.com

## WEB SITE

www.michaelcoledesigns.com

## ADDRESS

U 2411  
32 Refinery Pde  
New Farm Q 4005

## PHONE

0403 559 282



# SUMMARY OF EXPERIENCE

Michael is an experienced and highly talented graphic designer. He has over three years experience owning and operating his own graphic and web design business. During this time he has worked on many different projects for clients from all across Australia. He has been commissioned to provide corporate identity design, document layout design, business card design, newsletter design and web design in HTML, CSS, JavaScript and Flash. In 2008 he completed a Bachelor's Degree in Creative Industries (Communication Design) at the Queensland University of Technology.

Michael has expertise in both technological and manual forms of visual design. He masters the Adobe Creative Suite, which he uses to create professional level graphic design. Michael has worked in print, web, video, sound, animation and three-dimensional design.

He excels in any working environment, whether working solo or as a valued member of a team. He possesses excellent communication and time management skills, which he uses to deliver the highest quality design products for his clients.

# EDUCATION

2008

*Bachelor of Creative Industries (Communication Design)*  
Queensland University of Technology

2005

Completed Senior Certificate  
Marist College Ashgrove

W [www.michaelcoledesigns.com](http://www.michaelcoledesigns.com)  
E [michael@michaelcoledesigns.com](mailto:michael@michaelcoledesigns.com)  
P 0403 559 282  
A U 2411  
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# MICHAEL COLE DESIGNS

## DATE

2008 – Present

## POSITION

Lead designer

## EMPLOYER

Self

## RESPONSIBILITIES

I run Michael Cole Designs from home as a contract based design firm. I have been fully committed to the role over the past 3 years since I finished my Bachelor's Degree. I have been commissioned to provide corporate identity design, document layout design, business card design, newsletter design and web design in HTML, CSS, JavaScript and Flash.

I also was solely responsible for liaising with clients and working to strict deadlines.



# LLOYD GREY DESIGN

## DATE

Work experience      June 2008-July 2008  
Contract work        March 2009

## POSITION

Intern/Short-term graphic designer

## EMPLOYER

Lloyd Grey Design Pty Ltd

## RESPONSIBILITIES

During the final year of my degree I was lucky enough to be given some work experience with Lloyd Grey Design, a high-end Brisbane-based design firm. During my time there I was tasked with a corporate identity design for a client of the firm. I was in charge of seeing the project through from inception to completion, including discussing my work with fellow team members and leaders.

Lloyd Grey Design again employed me on a short-term contract in March 2009. My role, this time, was to design and layout business information documents.

# AESTHETIC EXCELLENCE

## DATE

December 2006 – May 2009

## POSITION

General assistant

## EMPLOYER

Aesthetic Excellence Pty Ltd

## RESPONSIBILITIES

Working in a small team, my role here was to provide assistance in varying ways. I was responsible for greeting patients, preparing food and beverages, cleaning, answering phones and running errands.



# COLE DENTAL

## DATE

June 2005 – November 2006

## POSITION

Steriliser

## EMPLOYER

Cole Dental Pty Ltd

## RESPONSIBILITIES

Being responsible for the sterilisation of dental equipment for a large, privately owned dental company. My job was to make sure that I followed the strict guidelines for dental sterilisation and delivered with the highest of quality, in a timely manor.

# SKILLS EXPERIENCE



# HONOURS & AWARDS

2008

**People's Choice Award**

*Amebo*

Bachelor of Creative Industries (Communication Design) Final  
Year Exhibition

2005

**Temporary Tattoo Design Competition Winner**

*People Not Numbers*

Amnesty International

2007

**T-Shirt Design Competition Winner**

*Balloons*

Postcards for Abby



## REFEREES

Referees available upon request.

## WORK EXAMPLES

For examples of my work please go to [www.michaelcoledesigns.com](http://www.michaelcoledesigns.com).